

## OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

**ODR Reference Number: CR/376/06/20**

**APPLICATIONS FOR:**

**DONCASTER COMMUNITY FUND – WARD MEMBER BUDGET**

**BOX 1.**

**DIRECTORATE:** Corporate Resources      **DATE:** 22.05.20

**Contact Name:** Andrew Sercombe, Governance Manager

**Tel. No.:** 01302 734354

**Subject Matter:** Approval of Funding from the Doncaster Community Fund – Ward Member Budget No 39.

**BOX 2**

**DECISION TAKEN:**

To approve the following application for grant funding from the Doncaster Community Fund – Ward Member Budget

- a.      **St Nicholas Church ‘Messy Church’ Group**  
**Reference No: 39/DCF/WBCV19/Th&Mo**  
**Supported by: Councillor Mark Houlbrook**  
**Cost £1068.00 x 1 Councillor**

**BOX 3**

**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

**Doncaster Community Fund Ward Member Budget 2020/21**  
**Approval of Applications**

Further to the establishment of a ward Members Budget of up to £3k per Councillor (ODR No: CR/352/04/20,) a number of applications have been received and assessed in line with the application criteria and supported by the relevant ward Councillor (s).

**Legal Considerations:**

Section 236 of the Local Government and Public Involvement in Health Act 2007 provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate

monitoring of activities and expenses will be undertaken where necessary to ensure compliance.

### **Financial Considerations**

The Doncaster Community Fund Elected Members Ward Budget is included as part of the £280k Locality Budgets contained within the 2020/21 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations to undertake activities and initiatives to support communities and individuals affected by the COVID 19 pandemic.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2020/21 revenue budget and so is contained within the Council's current budget envelope.

The application below, details the extent to which the initiative will seek to make a positive impact in the community and ensure the most vulnerable people within Doncaster Communities are supported in a safe and responsible way during the Covid 19 pandemic.

- a. **St Nicholas Church 'Messy Church' Group**  
**Reference No: 39/DCF/WBCV19/Th&Mo**  
**Supported by: Councillor Mark Houlbrook**  
**Cost £1068.00 x 1 Councillor**

The funding will enable the group to install broadband and provide young people a safe space to access online services and advice. Buy resources to compile and deliver youth activity packs. Buy a web camera to enable them to live stream services, activities, contact to primarily the Young People and their immediate family.

**BOX 4**  
**BACKGROUND PAPERS**  
None.

**BOX 5**  
**INFORMATION NOT FOR PUBLICATION:**

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

**Name: Sarah Corbett\_ Signature: via email. Date: 06/05/20**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6**

**AUTHORISATION:**

**Name: Scott Fawcus Signature:**



**Date: 22 May 2020**

Scott Fawcus

Assistant Director Legal and Democratic Services

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Does this decision require authorisation by the Chief Financial Officer or other Officer?

YES/No

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

**It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.**