

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: e.g. Directorate/Ref No/Year - CR/487/12/21

BOX 1.

DIRECTORATE: Corporate Resources **DATE:** 15th December 2021

Contact Name: Alison Morte **Tel. No.:** 01302 737932

Subject Matter: Microsoft Unified Support Contract

BOX 2**DECISION TAKEN:**

To procure a Microsoft Unified Support Contract using the G-Cloud 12 Framework Agreement (RM1557.12) for a 12-month period (1st March 2022 to 28th February 2023). [REDACTED]

BOX 3**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

The use of Microsoft technologies is increasing and in order to continuously support the strategic direction of the organisation, it is imperative that our support models align to this increased knowledge and skillset. The Microsoft Unified Support contract will provide the Council access to enhanced technical knowledge in response to incident management, plus it will provide proactive monitoring opportunities to ensure the technology in place is performing as expected. Training materials are also part of the support agreement.

Regular interaction with a designated Microsoft Account Manager will ensure we are achieving value for money from the investment in technology; access to best practise knowledge and specific technical training to enhance the skillset within the Council's support teams.

The contract is specific to support Microsoft technologies; therefore, no other options are available for consideration.

**BOX 4
BACKGROUND PAPERS**

YES/NO (If YES please list and submit copies with this form)

NO

**BOX 5
INFORMATION NOT FOR PUBLICATION:**

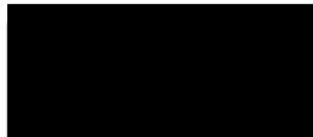
Is in the public's interest to be aware of this decision under the Freedom of Information Act 2000. However, some information is commercially sensitive redacting box 2 paragraph 2 and signatures

Name: Holly Blake Signature: H. Blake Date 05.01.22

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6
AUTHORISATION:**

Name: Julie Grant Signature:



Date: 21/12/21

Assistant Director of Customers, Digital & ICT

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.