

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: 2021020

LOCYP start date 29/9/20 Contract Number C7654

BOX 1.

DIRECTORATE: LOCYP

DATE:11/11/2020

Contact Name: Kerry North

Tel. No.: 01302 862133

Subject Matter:

Safeguarding Business Unit – Independent Reviewer Child Safeguarding Rapid Reviews – EEJ & LM

Independent Reviewer (David Mellor)

BOX 2

DECISION TAKEN:

Doncaster Council requires a suitably qualified and experienced independent reviewer to carry out 2 Child Safeguarding Rapid Reviews, therefore the decision to appoint David Mellor Consultancy was taken.

Reviews for:

Child EEJ

Child LM

The Consultant will oversee both Safeguarding Children Rapid Reviews and produce the relevant reports. It may also include any subsequent work that arises as a consequence of the Rapid Review, including Child Safeguarding Practice Reviews.

Work will be carried out in line with guidelines set out in Working Together 2018 – Child Rapid Review within a 10 day period.

The Consultant, as the Safeguarding Children Rapid Review Author appointed by Doncaster Council, will take responsibility for managing and co-ordinating the review process and for producing the final Overview Report, Executive Summary and Action Plan (including anonymised versions).

The Overview report will be based on Individual Management Reviews and any other evidence that the Review Panel and Doncaster Safeguarding Children's Partnership decide is relevant.

BOX 3

REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:

Doncaster Council and safeguarding partners promptly require the undertaking of a rapid review of a case, in line with guidance published by the national Child Safeguarding Practice Review Panel.

The aim of this rapid review is to enable safeguarding partners to:

- gather the facts about the case, as far as they can be readily established at the time
- discuss whether there is any immediate action needed to ensure children's safety and share any learning appropriately
- consider the potential for identifying improvements to safeguard and promote the welfare of children
- decide what steps they should take next, including whether or not to undertake a child safeguarding practice review

This is a specialised area and skill set and consequently, the pool of talent able to deliver the requirements of the reviewer role is limited in both numbers of qualified individuals and their availability. The reviewer needs to be independent to ensure total objectivity and to avoid any conflict of interest.

BOX 4

BACKGROUND PAPERS

YES (If YES please list and submit copies with this form)

- **Contract document including specification and standard Terms and conditions (attached below)**



David Mellor Consultancy Contract Final - Signed.pdf

**BOX 5
INFORMATION NOT FOR PUBLICATION:**

Name: Kerry North Signature: [REDACTED] Date: 11/11/2020

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6
AUTHORISATION:**

Signed: [REDACTED] Date: 20/11/2020

Director of Learning, Opportunities and Skills

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

If yes please authorise below:

Signed: _____ Date: _____

Director/Assistant Director of _____

Consultation with Relevant Member(s)

Signed: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair)

Declaration of Interest YES/NO

If YES please give details below:

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.