

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: CR/554/06/22

APPLICATIONS FOR THE MEMBERS WARD BUDGET 2022/2023

**BOX 1.**

**DIRECTORATE:** Corporate Resources      **DATE:** 14/06/2022

**Contact Name:** Andrew Sercombe, Governance Manager  
**Tel. No.:** 01302 734354

**Subject Matter:** Approval of Funding from the – Ward Member Budget 2022/23. No. 03, 04, 05 & 06

**BOX 2**

**DECISION TAKEN:**

To approve the following applications for grant funding from the Members Ward Budget 2022/23.

- a.      **Plover Pantry (Plover Primary School)**  
Reference No: 03/DCF/WB22-23/WH&Int  
Supported By: Councillor Muddiman-Rawlins  
Cost: £216.86
  
- b.      **AM Bessacarr**  
Reference No: 04/DCF/WB22-23/Bess  
Supported By: Councillor Khan  
Cost: £279.50
  
- c.      **Poppyfields Community Friends**  
Reference No: 05/DCF/WB22-23/Finn  
Supported By: Councillor S. Cox  
Cost: £350.00
  
- d.      **Friends of the Craggs**  
Reference No: 06/DCF/WB22-23/Con  
Supported By: Councillor N. Ball  
Cost: £120.00

**BOX 3**

**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

**Doncaster Community Fund Ward Member Budget 2022/23  
Approval of Applications**

**Legal Considerations:**

Section 236 of the Local Government and Public Involvement in Health Act 2007 provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate monitoring of activities and expenses will be undertaken where necessary to ensure compliance.

**Financial Considerations**

The Elected Members Ward Budget is included the 2022/23 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2022/23 revenue budget and so is contained within the Council's current budget envelope.

The individual applications below, detail the extent to which the initiative will seek to make a positive impact within the local community.

- a. **Plover Pantry (Plover Primary School)**  
**Reference No: 03/DCF/WB22-23/WH&Int**  
**Supported By: Councillor Muddiman-Rawlins**  
**Cost: £216.86**

It will allow Plover School to provide a bag for life to the families who live in our local community instead of using plastic bags when they use the pantry.

- b. **AM Bessacarr**  
**Reference No: 04/DCF/WB22-23/Bess**  
**Supported By: Councillor Khan**  
**Cost: £279.50**

Funding will be used for traffic calming measures and will 500 reflective 30mph stickers which will be placed on the side of all household bins on Stoops Lane, Bessacarr.

- c. **Poppyfields Community Friends**  
**Reference No: 05/DCF/WB22-23/Finn**  
**Supported By: Councillor S. Cox**

**Cost: £350.00**

The grant will pay for the entertainment at a community event that will bring residents together and support community engagement.

- d. Friends of the Craggs**  
**Reference No: 06/DCF/WB22-23/Con**  
**Supported By: Councillor N. Ball**  
**Cost: £120.00**

Funding will be used to hire the hall for meetings, which will allow members of the community to attend meetings and contribute in their locality.

**BOX 4**  
**BACKGROUND PAPERS**

**None**

**BOX 5**  
**INFORMATION NOT FOR PUBLICATION:**

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

**Name: Sarah Corbett Signature: Via Email**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6**  
**AUTHORISATION:**

**Name: Scott Fawcus Signature:**   
**Date: 17.06.22**

Scott Fawcus  
Assistant Director Legal and Democratic Services

---

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE  
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Ladem@doncaster.gov.uk](mailto:Ladem@doncaster.gov.uk) who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.