

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2223033

BOX 1

DIRECTORATE: Learning and Opportunities: Children and Young People

DATE: 26/07/2022

Contact Name: Jessica Lund & Carl Shillito

Tel. No.: [REDACTED]

Subject Matter: Cura-Care (Short Breaks) annual fee uplift request

BOX 2**DECISION TAKEN**

To approve a 4.5% fee uplift request from Short Break's provider Cura-Care Yorkshire Ltd.

BOX 3**REASON FOR THE DECISION**

Please see below table detailing request for annual uplift from Cura-Care requested to take effect from 1st August 2022.

The contract in place with Cura-Care is silent on granting uplifts, leaving it to the Parties discretion.

The uplift request relates to an amendment Cura-care have made to their hourly rates. Citing various reasons which generally relate to unavoidable cost pressures of inflation, rise in the cost of living and fuel costs.

Following discussions and further negotiations, the fee uplift has been agreed at 4.5%.

Provider	No of places	Uplift request	Date	Reason for request
Cura-Care	41	4.5% per hour	1 st August 2022	Cura-Care would like to request that an ODR is progressed as a matter of

				<p>importance for an amendment to our current clients' hourly rates.</p> <p>Please see the attached spreadsheet showing our proposed hourly costs.</p> <p>This change has been brought about by significant concerns about the rise in living and fuel costs in England presently and the impact that this will have in the future on staff, and their capacity for working, managing their personal finances and affording to travel.</p> <p>As most of our work is community based, the use of vehicles to support people during their support sessions is essential for staff. Both Cost of living and fuel prices have increased drastically and we, as employers need to amend the current hourly rates to reflect the huge rises in both fuel costs and car maintenance. We also have noted staff to be reporting struggles in other areas due to increased costs such as food & drinks, childcare, clothing, home maintenance and repairs. In short, they are being hit from many angles with bigger personal bills.</p> <p>The Office of National Statistics reports in their consumer price inflation bulletin April 2022 that:</p> <p>Since our last update, UK inflation has continued to rise, reaching a 40-year high in April 2022. The continuing challenge surrounding higher fuel and food costs has seen our Consumer Prices Index (CPI) rise by 9.0% in the 12 months to April 2022, up from 7.0% in March.</p> <p>It has also seen our Consumer Prices Index including owner occupiers' housing costs (CPIH) rise by 7.8% in the 12 months to April, up from 6.2% in March. More information on these figures can be found in our <i>Consumer price inflation, UK: April 2022 bulletin</i>.</p> <p>The Office of National Statistics shows the % rise in fuel costs in any given period (link below).</p> <p>The rise in costs of fuel between March 2021 and September 2022 is +36.2%</p>	
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Breakdown:

Package	Current Cost Per hour	Hours allocated Term / Hols		4.5% increase per hour	Total new hourly cost	New Cost - Weekly Term time	New cost - weekly School Hols	New cost ANNUAL
████████	27.17	█	█	1.22	28.39	113.56	170.34	6,643.26
████████	27.15	█	█	1.22	28.37	170.22	0.00	6638.58
████████	25.71	█	█	1.15	26.86	107.44	214.88	6983.60
████████	26.46	█	█	1.19	27.65	110.60	221.20	7189.00
████████	27.77	█	█	1.25	29.02	58.04	145.10	4149.86
████████	27.96	█	█	1.26	29.22	87.66	87.66	4558.32
████████	26.30	█	█	1.18	27.48	137.40	54.96	6073.08
████████	27.78	█	█	1.25	29.03	58.06	58.06	3019.12
████████	26.28	█	█	1.18	27.46	54.92	109.84	3569.80
████████	26.46	█	█	1.19	27.65	0.00	110.60	1437.80
████████	24.60	█	█	1.10	25.70	77.10	154.20	5011.50
████████	26.90	█	█	1.21	28.11	56.22	168.66	4385.16
████████	26.00	█	█	1.17	27.17	108.68	190.19	6710.99
████████	27.92	█	█	1.25	29.17	116.68	262.53	7963.41
████████	27.33	█	█	1.23	28.56	656.88	656.88	34157.76
████████	26.48	█	█	1.19	27.67	83.01	110.68	4676.23
████████	26.48	█	█	1.19	27.67	83.01	110.68	4676.23
████████	28.30	█	█	1.27	29.57	118.28	118.28	6150.56
████████	24.35	█	█	1.09	25.44	101.76	101.76	5291.52
████████	26.35	█	█	1.18	27.53	165.18	165.18	8589.36
████████	26.00	█	█	1.17	27.17	67.93	135.85	4415.13
████████	25.77	█	█	1.16	26.93	107.72	215.44	7001.80
████████	28.67	█	█	1.29	29.96	119.84	119.84	6231.68
████████	26.80	█	█	1.20	28.00	700.00	700.00	36400.00
████████	28.80	█	█	1.29	30.09	90.27	210.63	6258.72

■	26.90	■	■	1.21	28.11	112.44	224.88	7308.60
■	26.90	■	■	1.21	28.11	112.44	224.88	7308.60
■	26.65	■	■	1.20	27.85	111.40	222.80	7241.00
■	29.80	■	■	1.34	31.14	46.71	46.71	2428.92
■	27.55	■	■	1.24	28.79	287.90	575.80	18713.50
■	26.65	■	■	1.20	27.85	111.40	111.40	5792.80
■	27.40	■	■	1.23	28.63	85.89	42.95	3908.00
■	28.40	■	■	1.28	29.68	59.36	118.72	3858.40
■	27.65	■	■	1.24	28.89	144.45	433.35	11267.10
■	27.30	■	■	1.23	28.53	0.00	228.24	2967.12
■	27.30	■	■	1.23	28.53	114.12	114.12	5934.24
■	28.46	■	■	1.28	29.74	89.22	89.22	4639.44
■	27.30	■	■	1.23	28.53	85.59	171.18	5563.35
■	27.05	■	■	1.21	28.26	0.00	423.90	5510.70
■	27.65	■	■	1.24	28.89	115.56	231.12	7511.40
■	27.37	■	■	1.23	28.60	114.40	228.80	7436.00

The revised annual cost of the packages with the 4.5% fee uplift is £305,572; an increase of £13,136 from the current annual cost of £292,436.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Do Nothing

There is a risk of places being withdrawn if providers do not cover their costs and are not able to deliver the Short Breaks provision, especially to meet the specific needs of our children and young people. This would lead to the authority not meeting its statutory duties.

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do.

The Breaks for Carers of Disabled Children Regulations 2011 provide detail on how local authorities must perform their duty under the Children Act 1989 to provide, as part of the range of services they provide for families, breaks from caring for carers of disabled children to support them to continue to care for their children at home and to allow them to do so more effectively.

Legal Services to assist with documenting revised rates between the contracting parties.

Name: Paula Coleman

Signature: [REDACTED]

Date: 28th July 2022

BOX 6

FINANCIAL IMPLICATIONS:

As outlined in the table in the body of the report, the annual cost of agreeing the Cura-Care fee uplift of 4.5% is £13,136. The fee uplift of 4.5% will be funded from the budget for Short Breaks, which for financial year 2022/23 received additional budget of £26,150 to cover Sessional Support price inflation.

Name: Aaron Bathgate

Signature: [REDACTED]

Date: 27/07/2022

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

OTHER RELEVANT IMPLICATIONS

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

There are no significant equality implications associated with this report. In continuing this service, the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations for and with its children, young people and their families of Doncaster.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

There is a financial risk to the council of increasing the costs of Short Breaks packages.

There is a risk of places being withdrawn if providers do not cover their costs and are not able to deliver the provision especially to meet specific SEND needs

**BOX 10
CONSULTATION**

N/A.

**BOX 11
INFORMATION NOT FOR PUBLICATION**

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, The decision will be published with the following redactions:

Box 3 –

- Table of the breakdown of uplift request: columns 'Package' and 'Hours allocated Term / Hols' to be excluded as contains personal and commercially sensitive information under Section 43(2) of the Freedom of Information Act 2000.

Signatures will also be redacted, as this is personal information.

Name: Jessica Lund

Signature: 

Date: 26.7.2022

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR - **NO**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Riana Nelson Signature:



Date: 04/08/2022

Director of Learning Opportunities and Skills (DCS)

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.