



**City of
Doncaster
Council**

29th June, 2023

**To the Chair and Members of the
OVERVIEW AND SCRUTINY MANAGEMENT
COMMITTEE**

**OVERVIEW AND SCRUTINY WORK PLAN 2023/24 and APPOINTMENT OF UNION
REPRESENTATIVE TO REGENERATION AND HOUSING SCRUTINY PANEL**

EXECUTIVE SUMMARY

1. The Committee is asked to agree an Overview and Scrutiny work programme for 2023/24 and appoint a workforce representative to the Regeneration and Housing Scrutiny Panel.

EXEMPT REPORT

2. This report is not exempt.

RECOMMENDATIONS

3. The Committee is asked to:
 - i) Approve the 2023/24 Overview and Scrutiny work programme - latest draft attached at Appendix A (the completed draft work plan will be circulated following the final work planning meeting).
 - ii) Consider the Council's Forward Plan of key decisions attached at Appendix B;
 - iii) Note the Terms of Reference of and appointment to the Joint Health Overview and Scrutiny Committee (South Yorkshire, Nottinghamshire and Derbyshire) Appendix C; and
 - iv) Appoint Mark Whitehouse of UNITE, to the Regeneration and Housing Scrutiny Panel.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Regular review of the Overview and Scrutiny work plan enables the Committee to ensure it remains relevant and is responding to important issues for citizens and the borough. The work plan update helps support openness, transparency

and accountability as it summarises outcomes from overview and scrutiny activities. Citizens are able to contribute to the work of overview and scrutiny by attending meetings or contributing to reviews.

BACKGROUND

5. Overview and Scrutiny has a number of key roles, which focus on:
 - Reviewing decisions made or proposed to be made by the Executive of the Council;
 - Policy development and review;
 - Supporting the Council's Performance Monitoring arrangements (both service indicators and financial); and
 - Considering issues of wider public concern including the activities of partners.
6. Overview and Scrutiny Management Committee (OSMC) manages the work programmes for itself and the standing Panels except the Health and Adult Social Care Panel that manages its own work programme primarily because it has statutory responsibilities relating to Health Scrutiny.
7. The Panels endeavor to deliver a more outcome focused Scrutiny function concentrating on delivering evidence based recommendations whilst OSMC focus on effective Scrutiny, supporting performance monitoring arrangements and co-ordination of the wider Overview and Scrutiny activities.
8. The statutory responsibilities that Overview and Scrutiny must undertake, include an annual review of the Community Safety Partnership, consultation on budget and policy framework issues and health scrutiny issues.
9. OSMC and the standing Panels held work planning sessions during May and June 2023 with a view to identifying a small number of review topics. A copy of the latest draft work plan is attached at Appendix A, the completed draft workplan will be circulated following the final work planning meeting.
10. In drafting its future work programme, the Committee will need to take account of the capacity of the Committee and the Panels to consider additional issues that may arise during the course of the year.
11. The Committee will also need to ensure that it manages and co-ordinates the work of the Panels to ensure there is an even balance across the Scrutiny function, key issues are being considered and Chairs receive the advice and support to deliver their work plans. Scrutiny Chairs are asked to regularly report back to the Committee on the progress of their reviews.

Council's Forward Plan of Key Decisions

12. Attached at Appendix B is the Council's Forward Plan of key decisions for consideration by the Committee.

Monitoring the Work Programme

13. An updated version of the work plan will be regularly presented to OSMC for consideration and this will include copies of correspondence and briefings in relation to recommendations resulting from Scrutiny Panel reviews. In this way Members will be able to see more clearly the progress and impact being made. The work of OSMC and the Panels will be reported bi-annually to full Council and the progress of the standing Panels will be reported to OSMC where appropriate and to the Chairs and Vice Chairs Liaison Group.

Joint Health Overview and Scrutiny Committee for South Yorkshire and Derbyshire (JHOSC)

14. The Joint, Health. Overview and Scrutiny Committee for South Yorkshire, Nottinghamshire and Derbyshire (JHOSC) is a Scrutiny collaborative to address issues from the South Yorkshire Integrated Care Board (ICB), Nottingham and Nottinghamshire ICB and Derby and Derbyshire ICB. The Terms of Reference for noting are at Appendix C and the Membership is as follows:

Barnsley
Rotherham
Doncaster
Derbyshire
Nottinghamshire
Sheffield

15. The Chair of Health and Adult Social Care Overview and Scrutiny Panel was appointed by Full Council on the 19th May 2023 as a representative on the JHOSC and Councillor Ransome was appointed as the agreed substitute, their appointments will be in place until the Annual Council Meeting in 2024.

Appointment of workforce representative to the Scrutiny function

16. All Panels currently have a workforce representative who serve as an invitee, but do not have voting rights. Their purpose is to ensure workforce issues are represented during discussion. They are not appointed to represent their own views, association or individual members. Members are asked to note that if an invitee cannot attend, there are no arrangements to allow substitute invitees to attend.
17. Council agreed at its Annual Meeting on 19th May 2023 to delegate authority to OSMC to appoint to any outstanding vacancies for workforce representative on the Overview and Scrutiny Panels. In accordance with this delegation the Committee is asked to appoint Mark Whitehouse, Unite, to the Regeneration and Housing Scrutiny Panel.

Partnership Links





18. The Committee and Panels are asked to continue maintaining an overview and understanding of partnership activities. As the delivery of Borough priorities rely on a partnership approach, the Panels are requested to make the necessary arrangements to secure links with relevant partnership bodies. This could include regular updates from the partnership body or Council representative. Information on Team Doncaster is also accessible through Twitter and the Team Doncaster website <http://www.teamdoncaster.org.uk>. It is suggested that a flexible approach to working with the partnership will enable the identification of future work plan issues and help ensure Members gain a greater awareness of partnership activity.





OPTIONS CONSIDERED AND REASONS

19. There are no specific options to consider within this report as it provides an opportunity for the Committee to agree its work plan for 2023/24.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

20. The Overview and Scrutiny function has the potential to impact upon all of the Council's key objectives by holding decision makers to account and reviewing issues outside the remit of the Council that have an impact on the residents of the Borough. The Panel will receive information on a range of issues detailed at paragraph 1. There will be an opportunity for Members to consider the information received and impacts on our key priorities at the meeting.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change				✓
 Developing the skills to thrive in life and in work				✓
 Making Doncaster the best place to do business and create good jobs				✓
 Building opportunities for				✓

	healthier, happier and longer lives for all				
	Creating safer, stronger, greener and cleaner communities where everyone belongs				✓
	Nurturing a child and family-friendly borough				✓
	Building Transport and digital connections fit for the future				✓
	Promoting the borough and its cultural, sporting, and heritage opportunities				✓
	Fair & Inclusive				✓
<p>This report provides an overview on the work programme. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.</p>					

LEGAL IMPLICATIONS (Officer Initials: SRF Date: 08.06.23)

20. The Council's Constitution states that subject to matters being referred to it by the Full Council, or the Executive and any timetables laid down by those bodies, Overview and Scrutiny Management Committee (and its Panels) will determine its own Work Programme (Overview and Scrutiny Procedure Rules Rule 6a). Specific legal implications and advice will be provided as required on matters brought to the Committee and Panels.

FINANCIAL IMPLICATIONS (MS Date 25/05/23)

21. There are no specific financial implications attached to this report.

HUMAN RESOURCES (Officer Initials KJ Date 25/05/2023)

22. There are no specific Human Resource (HR) implications related to the contents of this report. There may be HR implications relating to specific elements on the work plan but these will be highlighted in the relevant reports

at the appropriate time.

TECHNOLOGY IMPLICATIONS (Officer Initials PW Date: 24/05/2023)

23. There are no specific technology implications in relation to this report.

RISKS AND ASSUMPTIONS

24. To maximise the effectiveness of the Overview and Scrutiny function it is important that the work plan is manageable and that it accurately reflects the broad range of issues within its remit. Failure to achieve this can reduce the overall impact of the function. National research has identified that over ambitious work plans that include too many items are a common cause of frustration for Scrutiny Members as they fail to achieve any outcomes. The work plan will continue to be reviewed at each ordinary meeting and officers will advise on the capacity available to undertake any additional work. This provides an opportunity to ensure work plans can be regularly monitored and reviewed.

CONSULTATION

25. During May and June 2023, OSMC and the standing Panels held work planning sessions to identify issues for consideration during 2023/24.

BACKGROUND PAPERS

26. Agenda, guidance and draft work plan produced following Overview and Scrutiny work planning events held during May and June 2023.

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

OSMC – Overview and Scrutiny Management Committee

JHOSC – Joint Health Overview and Scrutiny Committee (Regional)

ICB – Integrated Care Board

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